

Cerebral Palsy Association of British Columbia: Tanabe Bursary

The Cerebral Palsy Association of BC will be offering 10 bursaries of \$1,000 each in 2010

Criteria:

1. The student must provide documentation that they have Cerebral Palsy.
2. The student must be planning to attend a post secondary institution or training program during the following year. For example, a university, college, technology school or a private training center. Proof of enrollment must be provided before the cheque is issued.
3. The student must show proof that they are over the age of 18 **or** provide their School Completion Certificate or Diploma.
4. The student must demonstrate financial need and indicate what avenues of financial assistance they have explored, and indicate what other financial assistance they are receiving.
5. The student must submit a short biography and explain their future plans. This biography should include any information that will be useful to the selection committee. This would include program requirements that have been met, extra-curricular activities and outside interests.
6. The student should submit at least two letters of reference and one should be from a teacher or instructor.
7. If the student would like to make their application using a different type of communication, e.g. video, assisted or augmented communication, please contact the Bursary Committee to arrange this.
8. The student needs to submit a cover letter with their bursary application that includes: a) Name b) Address c) Phone Number d) Email Address (if available).
9. The student is required to submit requested documents and attached checklist; there is no official application.

Please mail, fax or email your documents and details to:

Attention: Bursary Committee
Cerebral Palsy Association of BC
801 - 409 Granville Street
Vancouver, BC V6C 1T2
Fax: (604) 408-9489 Phone: (604) 408-9484
Email: info@bccerebralpalsy.com

Deadline for application is July 31, 2010

NOTE: Guidelines and criteria set out herein are for general reference only. Final decision and criteria are within the sole discretion of the CPABC and are not appealable.

**Cerebral Palsy Association of British Columbia Tanabe Bursary
Frequently Asked Questions**

What can I use the bursary money for?

You can use the money for many types of learning. This could include, but is not limited to, Universities (University of British Columbia), Colleges (Kwantlen College), Technical Schools (British Columbia Institute of Technology), Institutes (The Justice Institute), a private school or college (Sprott/Shaw College), an apprenticeship program or a short term training program. You can use the bursary money for books, equipment or other school-related expenses.

How much money can I ask for? The bursary is for \$1000.00 per award

Do I have to pay the money back? No

Do I have to be a certain age to get the bursary?

You need to be over the age of 18 or have your high school graduation certificate (in British Columbia this is called a "Dogwood Diploma") or a School Completion Certificate.

Do I have to live in British Columbia?

Yes, you need to have been a resident of British Columbia for at least one year, although you may request money to study at an institution outside of the province or the country.

Do I need a diagnosis of Cerebral Palsy?

Yes you do. The bursary is only for people with CP. You must provide documentation that you have Cerebral Palsy. This can be documentation from a private physiotherapist, occupational therapist or a school file. It does not have to be from a physician.

When do I need to send in my application?

You must have your application postmarked no later than July 31st for the next academic year. Proof of enrollment is needed to apply for the bursary. Recipients will be notified no later than September 1st.

How will I know if I am receiving a bursary and how will you send me the money?

You will receive a letter confirming that you have been awarded a bursary. When you have shown proof of payment (for example a bill or invoice for the courses you have enrolled in) money will be sent directly to you.

Can I apply for the bursary more than once?

The funds are open to everyone, even if they have been awarded monies through this fund before.

What do I do if I cannot fill out the forms?

You can present your application in any way you communicate. This includes bringing someone along to help you. You can also have someone assist you with the process. Make sure we have your name, address and phone number so we can arrange this.

Why is it called the Tanabe Bursary?

The bursary is named for Yoshinori Tanabe in recognition of his years of dedication to, and advocacy for, people in British Columbia who live with Cerebral Palsy.

Where do I send the required information and whom do I ask if I have more questions?

You can send the information or request more information via mail, fax or email.

Attention: Bursary Committee

Cerebral Palsy Association of BC

801 - 409 Granville Street

Vancouver, BC V6C 1T2

Fax: (604) 408-9489 Phone: (604) 408-9484

Email: info@bccerebralpalsy.com (Put "bursary application" in Subject line)

**Cerebral Palsy Association of British Columbia Tanabe Bursary
Checklist of Contents for the Bursary Application**

- Documentation of Cerebral Palsy
- Documentation of proof of enrollment in post secondary institution or training school or a private training centre
- Proof of payment of fees when made available to you
- Evidence of financial need
- Other sources of financial assistance
- Short biography
- Letters of reference (2)
- Cover letter including name, address, phone number, email address
- Copy of School Completion Certificate or diploma

Note 1: Failure to provide all of the above information may result in your application being disqualified.

Note 2: Return the checklist along with submitted information. A note of explanation is required when the information is lacking.